



Welcome Independent Buyer,

Thank you for your interest in the Independent Book Buyers program with Texas Book Company. To make sure all your questions are answered, the following roadmap to success is provided to guide you on your way. Follow the steps outlined below to ensure successful transactions and prompt payment for your purchases.

1. Download the BookPiper App from either Google Play or Apple App store
2. Request a user ID & password to the BookPiper App. so you have access to all features of the tool. Contact us at [CustomerService@BookPiper.com](mailto:CustomerService@BookPiper.com) or call 800-776-8955.
3. Request a stack of pre-paid shipping labels & shipping boxes. (Same contact information; request the customer the representative to have labels & shipping boxes sent to you. Provide your shipping/contact information please).
4. Contact accounting at 800-577-7445 extension 359 and provide your account information for payments to be deposited to your account.
5. Log in with your User ID & password in “Settings” on the BookPiper App.
6. Read the Help section for Independent Buyers on the BookPiper App. to ensure you are familiar with all features available to you.
7. Set your Preferences (Price Mark Percentage) on the BookPiper App. if you want to adjust your profit margin. (Default is BookPiper’s Guide price = 100%). See the help documentation under “Settings” within the Independent Buyer’s Help guide for a more detailed explanation.
8. Set your Preference setting for email preference. The default is to receive an email for each transaction you complete. You may change the setting within BookPiper to receive a nightly email summary only, instead of an email per transaction.
9. Begin purchasing books!
10. Once you have a good size shipment of books to ship to BookPiper, box all books in one or more of the shipping boxes. Pack your books tightly, but **do NOT** use newspaper as packing material. (Newspaper will damage your books). Mark the outside of your boxes with the date and – “Box 1 of xx”; “Box 2 of xx”; etc. This ensures the BookPiper receiving department knows many boxes to expect for your shipment. Optional: You may also include a copy of your packing list in with your shipment. You may use your email(s) sent from BookPiper as a packing list, if you would like.
11. Write your name and return address on the boxes, and attach a pre-paid UPS label. Locate your nearest UPS facility & ship the boxes & purchased books to:  
BookPiper  
8501 Technology Circle  
Greenville, TX 75402  
Your shipment will be processed within 24 hours of arriving at the BookPiper warehouse. Payment is processed immediately following receipt and recording of your shipment.